

**SPORTS AUTHORITY OF INDIA
NORTHERN REGIONAL CENTRE,
JOSHI CHAUHAN, G.T. ROAD, BAHALGARH, SONEPAT**

Telephone: 0130-2380316

Fax: 0130 – 2380317

Bid Ref. No. SAI/NRC/NCC-ARCHERY-EQUIP./2016

Date: 22/03/2016

Website: sportsauthorityofindia.nic.in

Cost of Bid Document - Rs. 1000/-

INVITATION FOR BID UNDER LIMITED TENDER ENQUIRY

1. **Regional Director, Sports Authority of India, Northern Regional Centre, Joshi Chauhan, G.T. Road, Bahalgarh for and on behalf of the Director General, SAI, invites sealed Bids for supply of Archery Equipments from wholesalers/retailers as mentioned in Annexure – A.**
2. **Bidding Schedule:**
 - (i). Date & Time for submission of Bidding Document: 11/04/2016 up to 1300 Hrs.
 - (ii). Date and Time for Opening of Tender 11/04/2016 at 1500 hrs.
3. **Earnest Money Deposit (EMD) : Rs. 40,000/-**
4. Bid Documents are available with Account Section at SAI, NRC, Sonapat on all working days between 10.00 AM to 5.00 PM against payment.
5. Bidders shall ensure that their Bids complete in all respect, are dropped in the Tender Box placed in the office of Regional Director, SAI, NRC, Sonapat on or before the closing date and time as indicated in the Para-2 above, failing which the Bids will be treated as late and rejected.
6. Bidder may also download the Bidding Documents from the SAI Website <http://sportauthorityofindia.nic.in> and submit its Bid by utilizing the downloaded document. In case bidder(s) is/are submitting downloaded bid document, they must enclose Demand Draft of Rs.1000/- in favour of Director (Incharge), SAI, NRC, Sonapat along with technical bid failing which bid shall be summarily rejected.
7. In the event of any of the above mentioned dates being declared as a holiday / closed day, the Bids will be received/opened on the next working day at the appointed time.
8. The Bidding Document is not transferable.

**(Radhica Sreeman)
Regional Director
SAI,NRC, Sonapat.**

M/s. _____

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Telephone: 0130-2380316 Fax:
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0130 - 2380317

**LIMITED TENDNER ENQUIRY
FOR SUPPLY OF ARCHERY EQUIPMENTS**

Bid Ref. No. SAI/NRC/NCC-ARCHERY-EQUIP./2016

Date: 22/03/2016

Place of receipt of Bid:

To be dropped in Tender Box, placed in the office of Regional Director, SAI, NRC, Joshi Chauhan, G.T. Road, Bahalgarh, Sonapat.

Date & Time for submission of Bidding Document:

11/04/2016 up to 1300 Hrs.

Date and Time for Opening of Tender

11/04/2016 at 1500 hrs.

Earnest Money Deposit (EMD)

Rs. 40000/-

Cost of Bid Document

Rs. 1000/-

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Telephone: 0130-2380316

Fax: 0130 - 2380317

**LIMITED TENDNER ENQUIRY
FOR SUPPLY OF ARCHERY EQUIPMENTS**

Interested Bidders are required to submit following information:

1. Name of Proprietor : _____

2. Telephone No./Mobile : _____

3. E-mail ID : _____

4. Shop address : _____

5. Residential address : _____

[Signature with date, name and designation]

For and on behalf of M/s. _____

BID DOCUMENT FOR SUPPLY OF ARCHERY EQUIPMENTS

1. TERMS AND CODITIONS

- 1.1 Only the wholesalers/retailers as the case may be, registered with Drugs Control Department of concerned State are allowed to quote the rates. The offers of middlemen and those who are not in the line will not be entertained.
- 1.2 Conditional, incomplete and without EMD/Cost, Bids are liable to be rejected.
- 1.3 Bid Document is not Transferable.
- 1.4 The discount offered shall remain intact for the period of contract, irrespective of the change in the requirement and market prices. The percentage of discount shall be specified.
- 1.5 The discount offered in percentage on MRP should be quoted both in words as well as in figures.
- 1.6 The offered discount of percentage shall be specified as tendered will be exclusive of all taxes levied in Sonapat /Delhi. The discount offered shall be operative **for one year** from the date of award of tender.
- 1.7 The bid shall remain valid for acceptance for a period of 180 days (one hundred eighty days) after the date of bid opening prescribed in bid document. Any Bid valid for shorter period shall be treated as unresponsive and rejected.
- 1.8 In case, any bidder withdraws from the process of bid prior to finalization of bid, its EMD will be forfeited.
- 1.9 The EMD received with bid documents will be refunded to un-successful bidders after finalization of bid.
- 1.10 Earnest Money Deposit (EMD) of successful bidder will be refunded on receipt of **Performance Security @ 10%** of the total annual contract approximate value of **20.00 Lacs. and 10% can increase or decrease as per the requirement from time to time.**
- 1.11 Successful bidder will have to executive an Agreement for the due performance of this contract on non-judicial stamp-paper worth Rs.100/- within 10 days of receipt of communication regarding acceptance of his bid by this office failing which the supply order will not be placed.
- 1.12 The stores/articles must be supplied **within 05 (five) days** from the date of receipt of supply order.
- 1.13 Each product/articles/stores shall be supplied fresh within 2 – 3 months of the date of manufacturing, failing; the same shall not be accepted.
- 1.14 In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter whatsoever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Regional Director.

- 1.15 In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate Arbitration proceedings for resolution of differences/disputes.
- 1.16 In case any dispute, the jurisdiction of court will be at **Sonepat**.
- 1.17 In case of breach any terms of contract, Performance Security of successful Bidder will be forfeited.
- 1.18 In case the contractor fails to supply items/articles in stipulated period, Regional Director, reserves the right to purchase the requisite items from any other Agency at the risk and cost of successful bidder.
- 1.19 The officer receiving the archery equipments will have the right to reject the articles if not found fresh, up to the mark and not of quality.
- 1.20 The bidder has to submit this statement:
I/We honestly confirm and declare herewith I/We am/are not involved in any Civil and/or Criminal case directly or indirectly and I/We also conform and promise to abide that if anything of such nature is found against me/us, SAI will have all the rights to terminate contract immediately without assigning any further reason thereof.
- 1.21 The Regional Director, SAI, NRC, Sonepat will be legally and lawfully competent to cancel the contract of supply and also take any other action against the supplier including imposing of any penalty on the supplier during the pendency and till the final execution of the contract of supply in case the supplier is ever found to have committed any fraud against SAI, NRC, Sonepat in supplying any defective material or over-billing for any material so supplied to them or indulge in any other malpractices thereby causing any financial losses during the contract period or in case of breach of any terms & conditions of the Agreement.
- 1.22 Regional Director Reserves right to accept any bid and to reject any or all bids without assigning any reason.

Agreed and accepted all the above terms & conditions.

[Signature with date, name and designation]

For and behalf of M/s. _____

2. GUARANTEE/WARRANTY:

2.1 Except as otherwise provided in the invitation to the tender the Contractor hereby declares that the goods stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in the contract. The contractor hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of **12 or 15 months** from the date of delivery of articles. If during the aforesaid period of **12/15 months** the said stores/goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated the decision of the purchase in that behalf shall be final and binding on the contractor and the purchaser shall be entitled to call upon the contractor to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as maybe allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.

2.2 The stores supplied against the order shall bear a warranty by the contractor against all defects in material, workmanship, finish and performance for a period of **twelve months** from the date of receipt of stores/articles at consignee depot. If during this period, the stores supplied are found by the consignee to defective, then the purchaser shall be entitled to call upon the contractor to rectify and/or not replaced the defective stores/articles immediately and within such period as may be fixed by the purchasers/inspection authority for the purpose.

2.3 The stores so replaced/rectified shall be deemed to bear warranty period as mentioned above from the date of replacement/rectification of any part of portion of the stores are consumed. The contractor shall also be liable to compensate the purchaser in the form of price reduction for the stores so consumed, such price reduction being decided by the purchase office/inspection authority.

3. SUBMISSION OF BID:

3.1 The Bidders are to deposit the Bids in the Tender Box kept for this purpose, in the office of the Regional Director SAI, NRC, Bahalgarh, Sonapat on **11/04/2016 up to 1300 hrs.**

3.2 The Bidders must ensure that they deposit their Bids not later than the closing time and date specified for submission of Bids. It is the responsibility of the Bidder to ensure that their Bids whether sent by post or by courier or by person, are dropped in the Tender Box by the specified clearing date and time. In the event of the specified date for submission of Bids falls on or is subsequently declared a holiday or closed day for the purchaser, the Bids will be received up to the appointed time on the next working day.

3.3 A Bid, which is received after the specified date and time for receipt of Bids will be treated as "Late" Bid and will be ignored.

3.4 Bidding Document seeks quotation following **Two Bid System**, in two parts. First part will be known as '**Technical Bid**' and second part '**Financial Bid**,

- a) **Technical Bid - Envelope "A"**: Should contain the tender document duly signed on each page and all other documents to be submitted along with the tender as per details given in **Annexure – B** along with EMD and cost of Tender Form through Demand Draft issued in favour of Director (Incharge), SAI, NRC, Sonapat.
- b) **Financial Bid – Envelope "B"** : should contain the Financial Bid as per **Annexure – C** for Archery Equipments.
- c) The envelopes containing the document as mentioned above should be wax sealed and be super scribed Technical Bid – "A" and Financial Bid – "B" as the case may be. The envelopes "A" & "B" shall be submitted in one single bid sealed envelope addressed to Regional Director Sports Authority of India, Northern Regional Centre, Bahalgarh, Sonapat. The envelope should be dropped in the Tender Box kept in the office of Regional Director on or before 11/04/2016 at 01:00 PM. Name and address of tenderer should be mentioned on the envelope.

3.5 Technical Bid should contain the following:

- a) Earnest Money Deposit (EMD) of Rs. 40,000/- (Rupees Forty thousand only) through DD issue in favour Director (Incharge), SAI, NRC, Sonapat.
- b) Cost of Tender Form of Rs. 1,000/-(One thousand only) through DD issued in favour of Director (Incharge), SAI, NRC, Sonapat, if the bid documents is downloaded from website or cash receipt, if purchased from SAI, NRC, Sonapat.
- c) ITR for the last three years.
- d) Copy of PAN and VAT No.
- e) Complete Bid Document duly signed on all pages along with enclosures.
- f) National Electronic Fund Transfer (NEFT) Form as per Annexure – D for payment in Indian Rupee.
- g) Annual Turn Over of Manufacturer (last 3 years) - Rs 25.00 Lacs (or
Enclose documentary evidence such as equivalent in
Audited Balance Sheet certified by C.A. Foreign Currencies).

4. OPENING OF BID

- 4.1 The purchaser will open the Techno Commercial Bids at the specified date and time and at the specified place as mentioned in Bid Document.
- 4.2 In case the specified date of Bid opening falls on or is subsequently declared a holiday or closed day for the purchaser, the Bids will be opened at the appointed time and place on the next working day.
- 4.3 Authorized representatives of the Bidders, who have submitted Bids on time may attend the Bid opening provided they bring with them letters of authority from the corresponding Bidders.
- 4.4 Two - Bid system as mentioned in Para 3.4 above will be as follows. The **Techno - Commercial Bids** are to be opened in the first instance, at the prescribed time and date as indicated in IFB. These Bids shall be scrutinized and evaluated by the Purchaser with reference to parameters prescribed in the Bidding Document. During the Techno - Commercial Bid opening, the Bid opening official(s) will read the salient features of the Bids like brief description of the goods offered, Delivery Period, Bid Security and any other special features of the Bids, as deemed fit by the Bid opening official(s). Thereafter, in the second stage, the Price Bids of only the Techno - Commercially acceptable offers (as decided in the first stage) shall be opened for further scrutiny and evaluation on a date notified after the evaluation of the Techno – Commercial Bid. The prices, special discount if any of the goods offered etc., as deemed fit by Bid opening official(s) will be read out.
- 4.5 The authorization letter from the actual owner (bidder) has to be submitted at the time of participating in the opening of bid by the representatives.

5. SCRUTINY AND EVALUATION OF BIDS

5.1 The Purchaser will examine the Bids to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Bids are generally in order.

5.2 Prior to the detailed evaluation of Price Bids, the Purchaser will determine the substantial responsiveness of each Bid to the Bidding Document. For purposes of these clauses, a substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents.

5.3 If a Bid is not substantially responsive, it will be rejected by the Purchaser.

6. QUALIFICATION CRITERIA:

Bids of the Bidders, who do not meet the required Qualification Criteria prescribed in Para 3.5 will be treated as non - responsive and will not be considered further.

Signature of Bidder _____
Name & Designation _____
Place: _____
Business Address _____
Seal of the Bidder _____
Date: _____

BID DOCUMENT FOR SUPPLY OF ARCHERY EQUIPMENTS

DETAILS OF ARCHERY EQUIPMENTS WITH SPECIFICATIONS REQUIRED FOR ARCHERY NATIONAL COACHING CAMP

SR. No.	Item name	Brand	Specification
1	Nock x-10 (Eastern) Large	Easton	Large
2	Nock in out (Beiter) No. 2 & No. 1	Beiter	2&1
3	Pin X-10 (Eastern)	Easton	-
4	Fletch (Tite Flite) Diamond Cut (Compound)	Tite Flite	Compound
5	Target Face JVD 122 CM & 80 CM (6 Ring)	JVD	122 CM & 80 CM (6 Ring)
6	X-10 Point	Easton	Two Steel Point
7	Tungtion Point	Easton	-
8	Target Buttress	Indian made	-
9	Target Face Pin	Indian made	-
10	Target Stand Four Leg	Indian made	-
11	String Thread Spool (Compound)	3BCYX.14	-
12	String Thread Spool (Recurve)	First Flight	-
13	Serving Thread 3D spool	BCY Hollo	-
14	Serving Jig (Beiter)	Beiter	-
15	Spin Vance	Easton	Recurve
16	Arrow Cutter	Easton	-
17	String Jig	Decut / Easton	-
18	Fletching Jig	Carter	Compound
19	Finger Tab Fivics	Fivics	Small, Large, Medium
20	Releaser (Just Bcoz)	Just Bcoz	Three Finger
21	Quiver (Fivics)	Fivics	Back Quiver Side Quiver
22	Cushion Button	Beiter	-
23	Arrow X-10 (Eastern)	Easton	600, 650, 500, 550, 450, 410

Annexure-B

BID DOCUMENT FOR SUPPLY OF ARCHERY EQUIPMENTS

DETAILS OF DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID DULY SIGNED AND STAMPED BY BIDDER.

Technical Bid containing following documents duly signed and stamped on each papers by Proprietor /Authorized signatory should be submitted in Envelop – A.

- g. Earnest Money Deposit (EMD) of Rs. 40,000/- (Rupees Forty thousand only) through DD issue in favour Director (Incharge), SAI, NRC, Sonapat.
- h. Cost of Tender Form of Rs. 1,000/-(One thousand only) through DD issued in favour of Director (Incharge), SAI, NRC, Sonapat, if the bid documents is downloaded from website or cash receipt, if purchased from SAI, NRC, Sonapat.
- i. ITR for the last three years.
- j. Copy of PAN and VAT No.
- k. Complete Bid Document duly signed on all pages along with enclosures.
- l. National Electronic Fund Transfer (NEFT) Form as per Annexure – D for payment in Indian Rupee.

[Signature with date, name and designation]

For and on behalf of M/s. _____

Annexure - C

BID DOCUMENT FOR SUPPLY OF ARCHERY EQUIPMENTS

PRICE SCHEDULE

SR. No.	Item name	Brand	Specification	Name of Brand for which rate has been quoted	Rate per item
1	Nock x-10 (Eastern) Large	Easton	Large		
2	Nock in out (Beiter) No. 2 & No. 1	Beiter	2&1		
3	Pin X-10 (Eastern)	Easton	-		
4	Fletch (Tite Flite) Diamond Cut	Tite Flite	Compound		
5	Target Face JVD 122 CM & 80 CM (6 Ring)	JVD	122 CM & 80 CM (6 Ring)		
6	X-10 Point	Easton	Two Steel Point		
7	Tungtion Point	Easton	-		
8	Target Buttress	Indian made	-		
9	Target Face Pin	Indian made	-		
10	Target Stand Four Leg	Indian made	-		
11	String Thread Spool (Compound)	3BCYX.14	-		
12	String Thread Spool (Recurve)	First Flight	-		
13	Serving Thread 3D spool	BCY Hollo	-		
14	Serving Jig (Beiter)	Beiter	-		
15	Spin Vance	Easton	Recurve		
16	Arrow Cutter	Easton	-		
17	String Jig	Decut / Easton	-		
18	Fletching Jig	Carter	Compound		
19	Finger Tab Fivics	Fivics	Small, Large, Medium		
20	Releaser (Just Bcoz)	Just Bcoz	Three Finger		
21	Suiver (Fivics)	Fivics	Back Quiver Side Quiver		
22	Cushion Button	Beiter			
23	Arrow X-10 (Eastern)	Easton	600, 650, 500, 550, 450, 410		

BID DOCUMENT FOR SUPPLY OF ARCHERY EQUIPMENTS

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATAE FORM

Name of City	
Bank Code No.	
Bank 's name	
Branch Address	
Branch Telephone / Fax no	
Supplier's Account No.	
Type of Account	
IFSC code for NEFT	
IFSC code for RTGS	
Supplier's name as per Account	
Telephone no. of supplier	
Supplier's E-mail ID	

[Signature with date, name and designation]

For and on behalf of M/s. _____

Annexure - E

(F) Letter of Authorisation for attending bid opening meeting

Tender No.....

Subject : Authorisation for attending bid opening on(date) in the tender of Archery Equipment.

Following persons for the tender mentioned above on behalf of (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signature
1.		
2.		

Alternate Representative

Signature of bidder

Or

Officer authorised to sign the bid documents on behalf of the bidder:

Note:

1. Maximum of two representatives will be permitted to attend bid opening. **In case where it is restricted to one, first preference** will be allowed. Alternative representatives will be permitted when regular representative are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorisation as prescribed above is not recovered.

Annexure - F

(D) MANUFACTURER'S AUTHORISATION FORM

To

**Sports Authority of India
Northern Regional Centre
G.T.Road, Bahalgarh, Sonapat**

Dear Sirs,

Ref. Your Bidding Reference No. _____ dated _____

We, _____ who are proven and reputable manufacturers / exclusive distributors of _____ (name and description of goods offered in the bid) having factories/office at _____ hereby authorise Messrs _____ (name and address of the agent) to submit a bid, process the same further and enter into a contract with you against your requirement as contained in the above referred Bidding Documents for the above goods manufactured / distributed by us.

We further confirm that no supplier or firm or individual other than Messrs. _____ (name and address of the above agent) is authorised to submit a Bid, process the same further and enter into a contract with you against your requirement as contained in the above referred Biding Documents for the above goods manufactured by us.

We also hereby extend our full warranty of _____ from acceptance of goods by Purchase as per Clause 11 of General Conditions of Contract. We further confirm that we shall continue to supply spare parts, software up-gradation for 03 years after guarantee/warranty.

Yours faithfully

[Signature with date, name and designation]
For and on behalf of Messrs _____
[Name and Address of the manufacturer]

Note:1 This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

ANNEXURE - G

Form of Contract Agreement

For Providing Archery Equipment

Between

Sports Authority of India

And

[Name of Agency]

Dated

CONTRACT AGREEMENT FORM

This agreement is made this day day of 2016 BY AND BETWEEN the....., Sports Authority of India acting through <<Insert Name and Designation>>, Sports Authority of India, a Society registered under Society Registration Act., 1860 having its office at Sports Authority of India, Northern Regional Centre. G.T.Road Bahalgarh, Sonapat – 131021(herein after referred t as “SAI” which expression shall unless repugnant to the context or meaning thereof, includes itd successor-office and assigns) of the ONE PART:

AND

(Name of Company) having its registered office at (Address of the Company), represented through << insert Name and Designation>> who is duly authorised to execute this Agreement (hereinafter referred to as ‘Supplier’ which expression shall unless repugnant to the context or meaning thereof, includes its successor – office and assigns) of the SECOND PART:

WHEREAS the firms shall and will executive the work details of which are given in clause I of Section I to this office.

Bid reference No.....datedat the rate quoted by the firm vide their proposaldatedand as per all the terms and conditions given in invitation for Bid (IFB) dated.....and the Bid Document for providing services which shall become part and parcel of this agreement.

That the bidder would raise demand and the payment shall be done in accordance with the relevant Clause of this Contract.

The Performance Security would be en-crashed by “SAI” in case the firm fails to deliver services to the extent as stipulated in the contract and / or breaches of any of the terms and conditions of this contract.

Signatory on Behalf of Sports Authority of India
(Signature, name and address
of the Sports Authority of India’s authorised official)
For and on behalf of Director General, Sports Authority of India
Received and accepted this contract